



State of Utah
DEPARTMENT OF COMMERCE
Division of Corporations & Commercial Code
How to Qualify a Foreign Corporation in the State of Utah

This guide-sheet is not intended to substitute nor replace the advice of legal counsel. This guide sheet is intended to provide you with information about how to qualify a Foreign Corporation in the State of Utah.

Step 1: Complete attached Application for Authority to Conduct Affairs in duplicate.
Nonprofit U.C.A. Section 16-6a-1503,
Profit U.C.A. Section 16-10a-1503

Step 2: Obtain a Certificate of Good Standing from the Secretary of State of the home state of incorporation.

In some states these are called Certificates of Existence.

Step 3: Prepare a filing fee payment payable to the State of Utah (Non-Refundable).

Profit Corporation: \$52.00
Nonprofit Corporation: \$22.00

Where to file: You may file in person, by mail or by fax. Means of payment are: cash, check, or money order payable to the "State of Utah". **If you are faxing you must include, on a cover sheet, the number of a Visa, MasterCard, or American Express with the date of expiration.** Submit the completed Application for Authority to Conduct Affairs for a Foreign Profit & Nonprofit Corporation, one Certificate of Good Standing, and the appropriate filing fee to the Division of Corporations.

Under GRAMA {63-2-201}, all registration information maintained by the Division is classified as public record. For confidentiality purposes, the business entity physical address may be provided rather than the residential or private address of any individual affiliated with the entity.

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